Thank you for using the Rifton Activity Chair. A glance at this Quick Reference Guide will help you with the basic adjustments. For more details, please consult the product manual or call us at 800.571.8198.

Quick Reference Guide

Caster Swivel Lock

Push down to lock and keep the chair from drifting sideways. Pull up to allow swivel for tight maneuvers.

Dynamic backrest adjustments

The dynamic backrest (if installed) is controlled by the dynamic cylinder behind the backrest.

The dynamic backrest has three functions:
1. Spring locked – forward adjustment. With the backrest tilted forward, turn the white collar clockwise to give 10° of dynamic movement. Using the backrest angle adjustment lever adjust the backrest angle between -15° and +15°.
2. Spring locked – reclining adjustment. While the spring is unlocked, tilt the backrest into a reclined position. This is easier to do with the client in the chair. Turn the white collar counterclockwise. Using the backrest angle adjustment lever adjust the backrest angle between -20° and -5°.

Dynamic seat (standard base only)

The dynamic seat (if installed) is controlled by the dynamic cylinder under the seat. The dynamic seat has three functions:
1. Dynamic spring unlocked. Turn the twist-lock collar clockwise to allow 10° of dynamic movement. Using the seat tilt adjustment lever adjust the dynamic range between -15° and +15°.
2. Spring locked – forward adjustment. With the chair tilted forward, turn the white collar under the seat counterclockwise. Using the seat tilt adjustment lever adjust the angle of the seat between -5° and +15°.
3. Spring locked – reclining adjustment. While the spring is unlocked, tilt the seat into a reclined position. This is easier to do with the client in the chair. Turn the white collar counterclockwise. Using the seat tilt adjustment lever adjust the tilt between -15° and +5°.

Tilt-in-Space

Squeeze the tilt lever and safety lock together, then move the backrest forward or back to adjust the whole chair. Use the angle indicator on the side for proper positioning.

Seat Depth

Seat depth adjusts with one hand, even with a child in the chair. From the chair front, simply reach beneath the seat, pull the handle (on your left), and slide the seat forward or backward.

Seat Height

To adjust, push down on the height lever with one hand and raise or lower the backrest as desired.

Backrest Angle

Adjust the upper backrest angle by squeezing the angle lever and tilting the backrest forward or back to the desired position.

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Lateral Supports

Each lateral support adjusts up or down, in or out, and rotates with a single knob. Loosen the knob, slide the metal key into the extrusion, adjust to fit the child, then tighten the knob.

Tray

Armrests must be at the same height and angle before you attach the tray. When the tray is attached with single black screws, slide the tray beneath the armrests, slide the metal key into the extrusion, adjust to fit the child, and slide the seat forward to backrest.

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To adjust, push down on the height lever with one hand and raise or lower the backrest as desired.

Seat Depth

Seat depth adjusts with one hand, even with a child in the chair. From the chair front, simply reach beneath the seat, pull the handle (on your left), and slide the seat forward to backrest.
Armrest
- to attach the left hip guide: Remove the left armrest. Place the left hip guide over the armrest slot with the white button for lateral and height adjustments on the outside of the chair facing the backrest. Slide the armrest through the hip guide and into the chair slot. Tip: Match the raised molded armrest outline on the hip guide with the wooden armrest shape above it. Repeat in reverse to attach right hip guide.

Abductor
- Slide the abductor’s bar into the slot beneath the front of the seat. Use the push button under the seat to adjust forward and back. You can also choose to use the leg prompt instead of the abductor for a different type of support. It slides into the same slot and uses the same buttons.

Footboard
- For all adjustments, be sure the footboard clicks into place. This indicates it’s safe to use.
- Use the tube latch to change the footboard angle or swing it out of the way for transfers.
- To adjust height, simultaneously push the side buttons and raise or lower. The footboard is designed for easy removal.

Sandals
- To attach the sandals: first distinguish between the left and right sandals. Align the holes in each sandal’s tabs with the holes on the footboard as required. Use wedges (available from Rifton) to adjust the angle of the sandal. Tighten knobs to secure sandal to footboard.

Ankle Straps
- To attach the ankle straps, simply insert the ends of the straps into the T-slots on the back of the footboard. Pull ankle straps firmly upwards to secure the clips beneath the T-slots. Note that sandals cannot be used with ankle straps.

Attaching Belts
- All belts attach in the same way (barring where noted). To insert, use a pen or key to press the tiny white button beneath the slot at the side of the chair. Then insert belt clip until it clicks securely into place and holds when pulled. To release, use a pen or key to press the white button and pull clip out.

Hip Guides
- To attach the left hip guide: Reverse the left side steps over the front of the seat, then push buttons under the seat in either forward or back. You can also choose to use the leg prompt instead of the hip guide for a different type of support. It slides into the same slot and uses the same buttons.

Pelvic Harness
- Insert the harness clips into the seat’s side slots, and lay the harness pad flat on the seat as shown. Seat the child in the chair. Pull each end of the pad up between the legs and over the near leg (e.g., left pad end over the left leg). Secure the buckles. Tighten the straps as necessary.

Butterfly Harness
- The butterfly harness must be used with a pelvic harness or seatbelt.
- To attach, insert the bottom clips into the chair’s side slots, and the top buckles into buckles behind the backrest.

Chest Strap (Without Lateral Supports)
- To attach the chest strap, loosen the knobs, slide the metal hooks into the slot on the backrest, adjust to fit the child, then tighten the belt.

Thigh Belt
- To attach, unsnap and lift up front of seat cushion, slide metal hooks into the recessed side slots of the belt, and plastic buckle downwards. With the other hand, pinch the sides of the belt together about 1.5” away from the slide. Shove the pinched belt section through cross bar of the H, then pull up. Metal slide should be on top with belt looping below seat. Resnap seat cushion onto seat.